

## Ombudsman West PAC Agenda & Meeting Minutes

### Team Priorities:

1. Maintain communication with parents/guardians throughout the school year to encourage parent engagement and participation in various school events/activities
2. Involve parents/guardians in their scholar's educational journey
3. Celebrate school achievements with parents/guardians
4. Provide development opportunities for parents/guardians within our school community

### AGENDA

**Date:** 10/6/25

**Time:** 4:00PM-5:00PM

**Location:** Ombudsman West

**Meeting Topic:** Open House

**Attendees:** Principal Scott (facilitator), Assistant Principal Brown (notetaker), Candice Graddy (timekeeper), Bryan Rivera (teacher), Sharvon Freeman (mother), Tabitha Williams (student), Bolivia Boone (guardian)

**Absences:** Jeff Jardinaso (teacher), Muamer Kladnjovic (teacher), Gabriel Fedoruk (teacher), Anne MacLaren (Case Manager), Eliza Labriola (PSC), Wendy Newson (Data Specialist), Jamari Grant (At-Risk Mentor), Queneia Brooks (SPED Teacher), Mehdi-Zmali (Lab Manager), Daniel Howard (Lab Assistant), Analu Perez (RRS)

### Meeting Norms:

- Start and end on time
- Honest Communication
- Lean into conflicts over ideas
- Assume best intentions
- Celebrate school achievements
- Consider the impact on students first

### CGA Goal:

Engage parents in the academic development of their child.

### Meeting Objectives:

- *State of the School Address*
- *Introduction to the Team*

### Materials we will use at the meeting:

- State of the School Address Slide Deck

### Schedule 1 hour

Minutes	Activity	Meeting Notes
25 mins	<b>Greeting/Introduction:</b>	Parents/guardians, staff, and students were able to get their food from the Taco Bar provided. Staff and

	Taco Bar (Hispanic Heritage Month)	<p>parents/guardians/students talked about how the school year was going so far in a “family” style eating experience.</p> <p>Staff Introduced themselves and roles within the school to parents/guardians/students present.</p> <p>Parents/guardians/students introduced themselves to the rest of the group.</p>
30 mins	<p><b>State of the School Presentation:</b></p> <p>Lead by Principal Scott and co-facilitated by Assistant Principal Brown</p>	<p>Slide Deck for State of School was presented to the parent advisory council.</p>
5 mins	Questions/Comments:	<p>No questions/comments/concerns were presented during the meeting.</p>