

## Ombudsman West PAC Agenda & Meeting Minutes

### Team Priorities:

1. Maintain communication with parents/guardians throughout the school year to encourage parent engagement and participation in various school events/activities
2. Involve parents/guardians in their scholar's educational journey
3. Celebrate school achievements with parents/guardians
4. Provide development opportunities for parents/guardians within our school community

### AGENDA

**Date:** 12/16/25

**Time:** 4:00PM-5:00PM

**Location:** Ombudsman West

**Meeting Topic:** Open House

**Attendees:** Principal Scott (facilitator), Assistant Principal Brown (notetaker), Candice Graddy (timekeeper), Bryan Rivera (teacher), Jeff Jardinaso (teacher), Sharvon Freeman (parent)

**Absences:** Muamer Kladnjovic (teacher), Gabriel Fedoruk (teacher), Anne MacLaren (Case Manager), Wendy Newson (Data Specialist), Jamari Grant (At-Risk Mentor), Mehdi-Zmali (Lab Manager), Daniel Howard (Lab Assistant), Analu Perez (RRS), Eliza Labriola (PSC),

### Meeting Norms:

- Start and end on time
- Honest Communication
- Lean into conflicts over ideas
- Assume best intentions
- Celebrating school achievements
- Consider the impact on students first

### CGA Goal:

Engage parents in the academic development of their scholar.

### Meeting Objectives:

- *Accountability Metrix (scoring)*
- *Quarter 3 Focuses*

### Materials we will use at the meeting:

- Accountability Metrix (printouts provided by Administration)
- Slide Deck of Quarter 3 Focuses

**Schedule 1 hour**

**Minutes**

**Activity**

**Meeting Notes**

15 mins	<b>Greeting/Introduction:</b>  Pizza from Papa Johns	Parents/guardians, staff, and students were able to get refreshments provided. Staff and parents/guardians/students talked about plans for Holiday Break “family” style eating experience.
20 mins	<b>Accountability Metrix:</b>  Lead by Principal Scott	Accountability Metrix information provided. Principal Scott went over what our scoring means and the areas in which there will be a heavy focus in the next semester (STAR testing and Attendance) <ul style="list-style-type: none"> <li>• Intense Academic Support</li> </ul>
20 mins	Quarter 3 Focuses:  Lead by AP Brown	Slide Deck provided with descriptions of focuses each department at the school will focus on in Quarter 3, once we return from Winter Break. <ul style="list-style-type: none"> <li>• Academics: Credit attainment, Rigorous instruction in the classroom</li> <li>• SPED: individual support, progress monitoring</li> <li>• Culture and Climate: motivating students to come to school and achieve through school environment</li> <li>• BHT: Maintaining current successes in behavior interventions</li> <li>• Attendance: increasing daily attendance that will impact on our overall, yearly attendance</li> </ul>
5 mins	Questions/Comments:	No questions/comments/concerns were presented during the meeting.